



DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-42

EXAMINATION BRANCH

No.- DTU/Examination/019/2020-2021/O/62

Dated: 23.04.2021

NOTICE

Subject: Updating & Recording the Marks and Submission of Grades of various Courses for Continuous Assessment during the Even Semester of Academic Year 2020-2021

1. This is in continuation to Notification No.- DTU/Examination/019/2020-2021/8966 dated 23.02.2021 and Notification no. DTU/Examination/40/2020/O/46 dated 02.08.2020 (copies enclosed).
2. The Faculty Portal (https://cumsdtu.in/staff_dtu) is opened for entry of marks of all components of Continuous Evaluation. The marks of all components shall be entered **within 07 days** of Completion of Class Work of Even Semester, as notified by the university later. Faculty may enter the marks of any component meanwhile, if their evaluation is completed.

2.1. ETE for Theory Courses with/without Practical Component and PRS/STS for Courses having only Practical Component shall be calculated based on the Marks of Class/Practical Tests 1,2&3, and Surprise Tests 1&2 as below:

- 2.1.1. Download the excel template applicable to course(S) taught by the faculty member from the link given below:

i.	Courses with Practical Component	http://exam.dtu.ac.in/Notices/temp1.xlsx
ii.	Courses without Practical Component	http://exam.dtu.ac.in/Notices/temp2.xlsx
iii.	Courses having only Practical Component	http://exam.dtu.ac.in/Notices/temp3.xlsx

- 2.1.2. Download the list of students from the faculty portal (https://cumsdtu.in/staff_dtu) of ERP.
- 2.1.3. Copy and paste the list of students into 'Excel template' downloaded (as per Para 2.1) and update the marks in the downloaded excel sheet.
- 2.1.4. The excel template contains the formula for automatically calculating the total ETE, PRS & STS Components as per the mechanism prescribed in the Officer Order dated 02.08.2020 mentioned under Para no. 1.
- 2.2. MTE marks shall be based on the Innovative Work (Small Project, Startup Idea, Collaborative Projects, etc.).
- 2.3. All other components shall be calculated as per past practice.
3. Course Coordinator(s) shall ensure marks submission of all components and submit the grades to exam-results@dtu.ac.in with the approval of their respective HOD **within 10 days** of Completion of Even Semester 2021 as notified by the university.

(Kamal Pathak)
Controller of Examination



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Dated: 23.04.2021

Copy to:-

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean (Academic-UG/PG)
4. All HODs with a request to inform faculties/course coordinator(s) concern.
5. Deputy Registrar (Exam)
6. Head (CC) with a request to upload the information on University Website.
7. Sh. Prashant Saxena, M/s Libsys with a request to ensure the faculty portal functioning.
8. Guard File.

(Madhukar Ch)
EDP Manager & OIC(Result)



DELHI TECHNOLOGICAL UNIVERSITY

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Shahbad Daulatpur, Main Bawana Road, Delhi-42

EXAMINATION DEPARTMENT

F.No. DTU/Examination/019/2020-21/ 8966

Date : 23.02.2021

NOTICE

Subject: Updating & Recording the Marks of Class Tests 1,2&3; Surprise Tests 1&2 and Innovative Work (Small Project, Startup Idea, Collaborative Projects etc) pertaining to ETE, MTE & PRE components respectively of various Courses for Continuous Assessment during the Even Semester of Academic Year 2020-2021 (and Odd Semester for B.Tech., B.Tech.(Continuing Edu.), BAE and BBA I Semester).

Reference : Academic Calendar for Even semester of the Academic Year 2020-2021 (Agenda 26.8.IV of 26th Academic Council) and Academic Calendar for B.Tech. first semester (AY2020-21) (Agenda 25.16 of 25th Academic Council)

1. In order to Update & Record the Marks of Class Tests 1,2&3; Surprise Tests 1&2 and Innovative Work (Small Project, Startup Idea, Collaborative Projects etc) pertaining to ETE, MTE & PRE components respectively of various Courses for Continuous Assessment during the Even Semester of Academic Year 2020-2021 (and Odd Semester for B.Tech., B.Tech.(Continuing Edu.), BAE and BBA I Semester) , faculty members are required to do the following:

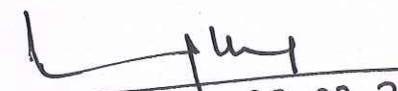
- 2.1. Download the excel template applicable to course(s) taught by the faculty member from the link given below:

i.	Courses with Practical Component	http://exam.dtu.ac.in/Notices/temp1.xlsx
ii.	Courses without Practical Component	http://exam.dtu.ac.in/Notices/temp2.xlsx
iii.	Courses having only Practical Component	http://exam.dtu.ac.in/Notices/temp3.xlsx

- 2.2 Faculty must ensure that all the students of their class are reflecting in ERP Portal in case of any discrepancy, Faculty may get it resolved from the Computer Center.
- 2.3. Download the list of students from the faculty portal (https://cumsdtu.in/staff_dtu) of ERP.
- 2.4. Copy and paste the list of students into 'Excel template' downloaded (as per Para 2.1) and update the marks in the downloaded excel sheet.
- 2.5. Keep a copy of the marks entered for record and reference.

The excel template contains the formula for automatically calculating the total for ETE component.

3. At the end of semester, faculty members are required to upload the CWS, MTE,,PRS,,STS, PRE, STE, and ETE components into the ERP Portal.


23.02.21
Kamal Pathak
(Controller of Examination)



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EXAMINATION DEPARTMENT

F.No. DTU/Examination/019/2020-21/8966

Date: 23.02.2021

Cepy to :

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean Acad (UG/PG).
4. All HODs with a request to inform all faculties.
5. Deputy Registrar(Exam).
6. Head (CC)/KNM with a request to upload the information on University Website.
7. Guard File.

Madhukar
23/02

Madhukar

EDP Manager & IC(Results)

iv. Academic Calendar for Even semester of the Academic Year 2020-2021.

It is submitted to the Academic Council that the even semester of AY 2020-21 started w.e.f. 7th January 2021 and the Academic calendar for even semester and evaluation schedule was prepared and notified vide notification No DTU/Examination/40/2020/E/47 dated 21.12.2020. The Academic Calendar is as below:

S.No.	Assessment Activity	Date	
1.	Filling of Online Registration	25.12.2020 to 31.12.2020	
2.	Teaching starts	07.01.2021	
3.	Surprise Tests I & II	On any working day without prior information to the Students	
4.	Submission of Proposal of Innovative Work* to the concerned faculty for MTE component for courses having ETE	02.02.2021	
5.	Submission of Proposal of Innovative Practical Work* to the concerned faculty for PRS component for courses having PRE		
6.	Class Test – I & Practical Test – I (On any working day with prior information to the Students)	Between 05-02-2021 & 19-02-2021	Online Submission of Marks : (Action : Faculty) 26-02-2021
7.	1 st Review of Innovative Work* for MTE components for courses having MTE	02.03.2021	
8.	1 st Review of Innovative Practical Work* for PRS components for courses having PRE		
9.	Class Test – II & Practical Test – II (On any working day with prior information to the Students)	Between 19-03-2021 & 02-04-2021	Online Submission of Marks : (Action : Faculty) 09-04-2021
10.	Submission & Evaluation of Innovative Work* for MTE component for courses having MTE	Between 11-04-2021 & 23-04-2021	Online Submission of Marks : (Action : Faculty) 30-04-2021
11.	Submission & Evaluation of Innovative Practical Work* for PRS component for courses having PRE		
12.	Class Test – III & Practical Test – III (On any working day with prior information to the Students)	Between 23-04-2021 & 07-05-2021	Online Submission of Marks (Action : Faculty) 14-05-2021
13.	Teaching Ends	07-05-2021	
14.	Online Submission of Marks of All Components of Evaluation	14-05-2021	
15.	Online Submission of Grades to Examination Branch by Course Coordinators	21-05-2021	
16.	Declaration of Results	30-05-2021	

** Innovative Work in the form of Small Project, Start-up Idea, Collaborative Projects, Automation, Simulation, Case Study, Solutions to Real Time Social, Economic and Technical problems etc. (Group of maximum 2 students).*

Decision : The Academic Council ratified the above four actions of the University. Further the Council desired that efforts should be made to bring the matter for its approval rather than for ratification to bare minimum.



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EXAMINATION BRANCH

No.- DTU/Examination/40/2020/O/46

Dated: 02.08.2020

OFFICE ORDER

Subject: Assessment and Evaluation of the Courses registered by the Students of all Programmes in Odd Semester of Academic Year 2020-21

The Academic Council in its 24th meeting vide item no. 24.4 has approved the following method of assessment and evaluation of the courses registered by the students of all Programmes in Odd Semester of Academic Year 2020-21:

1. The evaluation of courses comprises of various components like CWS, PRS/STS, MTE, ETE and PRE/STE. Out of these, the components like CWS and PRS/STS will be assessed by the respective teachers as per past practice only.
2. It is anticipated that it may not be possible for the university to conduct MTE and ETE with physical presence of students. These two components together have a weightage of 60% (for courses having practical component) and 75% (for courses not having practical component) in the evaluation process.
3. The evaluation pertaining to MTE and ETE components may be replaced through continuous evaluation as per the following table:

S.No.	Evaluation Component	Assessment	Courses with Practical Component		Courses without Practical Component	
			Weightage / Marks		Weightage / Marks	
1	MTE	1 Innovative Work in the form of Small Project, Startup Idea, Collaborative Projects, Automation, Simulation, Case study, Solutions to Real time social, economic and technical problems etc. (group of maximum 2 students)	20 x 1	20	25 x 1	25
2	ETE	3 Class Tests after every 4 weeks. Best 2 will be considered for evaluation.	15 x 2	30	20 x 2	40
3		2 Surprise Tests in the form of Quizzes, Short Answer Questions, MCQs, Open Ended/Essay Questions, etc. Better of the two will be considered for evaluation.	10 x 1	10	10 x 1	10
Maximum Marks				60		75

4. For internal assessment component i.e. PRS of the Courses like Engineering Graphics, Workshop Practice and FECs like Physical Education, Sports, Yoga, Music, etc. bearing practical components only, Lab Incharges/Instructors shall make due arrangements for conduct of practical/activity by the students in small groups **maintaining due social distancing and other measures for the safety of all.**

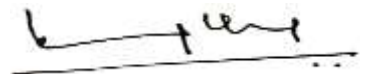
Alternately, the experiments/activities may be conducted online. The Lab Incharges/Instructors shall develop virtual labs/sessions comprising of simulations/videos for the experiments/activities to be carried out in the labs during the semester. **The HODs/FECs Coordinator shall ensure that all such virtual labs/activities are ready by 31st August, 2020.**

The evaluation of PRS shall be done as per following table:

S.No.	Assessment	Evaluation of PRS	
		Weightage / Marks	
1	3 Practical Tests/Presentation /Group Discussion/ Case Studies/Quizzes/Game type activities after every 4 weeks. Best 2 will be considered for evaluation.	15 x 2	30
2	1 Innovative Practical Work in the form of Small Project, Lab/Task based Simulation/ Automation, Collaborative Projects etc. (group of max 2 students)	20 x 1	20
	Maximum Marks		50

5. For the evaluation of PRE (weightage/marks: 50), the Presentation/Viva -Voce Examinations may be conducted through Video Conferencing using Google, Skype, Microsoft Technologies or any other reliable and mutually convenient technology.

This issues with approval of competent authority.

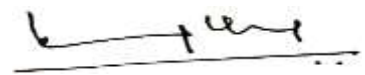

(Kamal Pathak)
Controller of Examination

No.- DTU/Examination//2020/O/46

Dated: 31.07.2020

Copy to:-

1. PA to VC for kind information to Hon'ble Vice Chancellor
2. Dean (Acad-UG/PG)
3. All HODs
4. Guard File


(Kamal Pathak)
Controller of Examination